

# Priorities and Use of Time

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## I. Introduction.

## II. Problem.

- A. Most waste a great deal of time.
- B. Lack of planning and indecision results in wasting time. If one does not organize his life, another will organize it for him.
- C. Too many major on minors.

## III. Perspective.

- A. A Christian does not belong to himself. (I Corinthians 6)
- B. Life is brief. (James 4:13, Psalms 39:4)
- C. The problem is oneself.
- D. Responsibilities. One has time to do what God wants him to do.

## IV. Priorities. (II Corinthians 11:23, Matthew 6:31, John 18:1-2, Proverbs 6:9)

- A. Reading the Word.
- B. Times which we waste time.
- C. Recreation and holidays.
- D. Jesus' teaching about priorities.

## V. Plans. (Proverbs 13:4, 20:4, Philippians 1:10, Psalm 90:4)

- A. Analysis of plans.
- B. Using time wisely.
- C. Learning to be two things at once.
- D. Becoming disciplined to a schedule.
- E. Deciding what one wants to do daily.
- F. Setting a schedule daily.
- G. Effectiveness for service to the Lord.

H. Making a lifetime study of making better use of time.

I. Prayer.

**Application questions:**

1. What are some other reasons people have difficulty maximizing their efficiency?

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2. List your top five goals in order of priority. What might a week look like that makes the most progress toward these goals?

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3. Which of the planning tips did you find the most helpful? Why?

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